

Quote 051011 Recycling Materials Processing

Introduction

The City of Haverhill, located in northeastern Massachusetts on the Merrimack River, has a population of approximately 62,000. Haverhill contracts with a private vendor to operate its curbside recycling program, which serves approximately 17,800 residential dwellings and approximately 300 businesses. Since November 2009, Single Stream curbside recycling is provided every other week for all residential dwellings.

The City also operates a recycling drop-off center (2 days a week) where residents can deliver: mixed paper as well as aluminum cans, steel and tin cans, glass bottles and jars and # 1 - 7 plastic bottles - milk, juice and water jugs.

The City is soliciting written quotes from qualified vendors to process and market recyclable materials collected from Haverhill's Single Stream recycling program, businesses, municipal buildings, schools and its recycling drop-off facility. The City's curbside recycling collection contractor (Capitol Waste) will deliver all recyclable materials to the vendor's facility. The receiving vendor must be able to accept packer truck deliveries of recyclable materials.

Definition:

- Single Stream Recyclables: Recyclable materials delivered to Vendor's facility in one combined stream.

Estimated Annual Volumes:

- Based on 2010 Calendar Year, the Recyclable Tonnage is 3,016 tons.

Term:

This program is contingent upon supplier responses to the quote. The contract will begin on July 1, 2011 and end June 30, 2014. The City, at its sole option, may renew the Contract for two (2) additional one (1) year terms.

Submission of Quotes

1. Per Massachusetts General Laws, Chapter 30B, a contract the collection, transportation, receipt, processing or disposal of solid waste, recyclable or compostable materials is exempt from the public bid laws of the Commonwealth of Massachusetts. As such, the City, at its own discretion, will select both the firm and level of recyclable services that it believes, in its own opinion, offers the best solution. Because recyclable services is exempt from the bidding laws, the City is free to negotiate with whatever firms they so choose, in whatever manner they believe is best suited to the City's needs. If the City so chooses, it may continue to solicit additional proposals beyond the stated bid date listed herein.
2. The City is soliciting revenue of its recycled material. The revenue will be based on the Official Board Market - The Yellow Sheet - #8 News (High). When Yellow Sheet is equal to or greater than the specified target, the City will receive revenue. If The Yellow Sheet is less than the specified target, the successful bidder will accept all Haverhill's recycled material at no cost to the City.
3. Vendors shall use the Quote Sheet attached to this document. Quote Sheets must be signed and dated by the Vendor to be considered valid. Vendors must provide a Recycling Rebate per ton as requested. Vendors may also propose an alternative pricing structure, so long as the floor price per ton is provided as well as a revenue share payment plan.
4. Quotes will be accepted via mail, fax or email at the City of Haverhill, City Hall, Robert J. DeFusco C.P.M., Purchasing Department, Room 105, 4 Summer Street, Haverhill, Massachusetts 01830 by 2:00 p.m., Thursday, May 26, 2011. All proposals will be considered confidential until a contract or agreement has been established with the successful bidder.
5. Questions concerning this proposal must be submitted in writing to: Robert J. DeFusco, email rdefusco@cityofhaverhill.com, before 2:00 PM on Thursday, May 19, 2011. Question may be delivered, mailed, emailed or faxed. Written responses will be mailed, emailed or faxed to all Offerors on record as having picked up / downloaded the quote.

6. Each bidder will submit three (3) copies of all required forms. All Bids must include a signed non-collusion and tax compliance form, a reference listing and a completed quote sheet.
7. A bid must be signed as follow: 1) if the bidder is an individual, by her/him personally; 2) if the bidder is a partnership, by the name of the partnership, followed by the signature of each general partner; and 3) if the bidder is a corporation, by the authorized officer, whose signature must be attested to by the Clerk/Secretary of the corporation and the corporate seal affixed.

**Quote 051011
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Quote Sheet**

Options	Estimated Annual Tonnage	Recycling Rebate / Ton	The Official Board Market - The Yellow Sheet - #8 News (High) Specified Price
Single Stream Recyclables:	3,106	\$ _____ / Ton	\$ _____ / Ton

Alternative Price: In addition to the Recycling Rebate per ton, Bidders may provide an alternative price, with a per ton floor price PLUS a revenue share payment (When the Recycling Rebate exceeds the Revenue Share, the successful bidder shall pay the City of Haverhill the difference between the Commodity Index Price and the Revenue Share for each Ton of Recyclable Material received. The Commodity Index Price shall be calculated monthly, tied to recognized industry commodity price index).

Please Describe Other Available Services:

1. Production & Distribution of Educational Recycling calendars: _____
2. _____
3. _____
4. _____

Name of Company _____

Address _____

Signature of Company Official _____

Printed Name of Company Official _____

Title of Company Official _____

Phone number _____

E-Mail _____

Date: _____

**Quote 051011
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Certifications**

I. CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee club, or other organization, entity, or group or individuals.

Signature of individual submitting bid or proposal

Name of Business

II. TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. Chapter 62C, Sec. 49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Signature of individual submitting bid or proposal

Name of Business

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References**

Provide the names of communities that you have provided municipal recycling materials processing.

Company	Contact	Address	Phone Number