




IN MEMORY OF
THE
POLICE OFFICERS
WHO SERVED
THE PEOPLE OF
HAVERHILL
ESTABLISHED BY
HAVERHILL
POLICE RELIEF ASSN
MAY 20, 1922

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Citizens of Haverhill, Mayor and City Council of Haverhill:

It is my distinct pleasure to present the Haverhill Police Department's 2003 year end report. The community of Haverhill is a diverse, dynamic city that is continually changing. The goal of the Police Department is to continue to provide the best police services possible while adapting to this ever-changing environment. To achieve these goals, the Department must constantly seek out new and innovative strategies while developing and implementing new technologies, which improve the efficiency and effectiveness of the organization.

We believe there's more to our job than protecting the community. Our commitment to Community Policing has become an important component in improving the quality of life and the peace of mind of the citizens of Haverhill. This requires a partnership between the citizens and the police. High levels of involvement, trust and respect must be put forward by both groups to make the partnership work. Increased communications has aided us in recognizing and addressing the many different concerns and issues that exist in our many different neighborhoods.

The men and women of the Haverhill Police Department are partners with the citizens of Haverhill. We look forward to working with everyone from the business owner to the child who plays in his front yard and waves at our squad cars when they drive by. Thank you to the Mayor and City Council for their constant continued support. And thank you to the men and women of the Haverhill Police Department for being professional and compassionate while doing one of the most honorable jobs in our changing world.

Sincerely,

Alan R. DeNaro

Alan R. DeNaro
Chief of Police

HAVERHILL POLICE DEPARTMENT
Active Officer Seniority List

CHIEF	ID Number	Date of Hire
DENARO, ALAN	9901	10/28/02

DEPUTY	ID Number	Date of Hire
GARIEPY, ROBERT	9917	12/18/73

CAPTAIN	ID Number	Date of Hire
THOMPSON, DONALD	9915	01/30/83
BROWN, GERALD	9908	08/01/66
RATTE, ALAN	9904	08/17/83
PAROLISI, KIM	9921	03/20/88

LIEUTENANT	ID Number	Date of Hire
DORR, KEVIN	9918	01/26/86
HAUGH, ANTHONY	9919	03/20/88
FLORENT, JOSEPH	9922	01/26/86
LEEMAN, WILLIAM	9920	03/20/88

SERGEANT	ID Number	Date of Hire
CURRIER, DAVID	9907	11/28/72
DEMERRITT, CLIFFORD	9912	01/30/83
BURRILL, DANA	9923	01/26/86
ARAOVITES, JOHN	9925	03/15/87
ROGERS, JOHN	9924	03/20/88
PELLOT, VICTOR	9926	09/10/84
WRENN, MICHAEL	9927	09/24/95
SMITH, BRIAN	9914	01/09/94
ROSARIO, JOHN	9909	09/10/84

PATROL OFFICER	ID Number	Date of Hire
DEFEO, MICHAEL	10	09/05/65
SPERO, JOSEPH	31	08/07/66
HOWARD, MERTON	2	04/06/69
HUBERDEAU, GENE	14	11/19/75
NEWMAN, LAWRENCE	64	01/09/77
DESJARDINS, GEORGE	68	10/18/81
PETIT, PAUL	67	10/18/81
DONOVAN, TIMOTHY	28	01/30/83
MOYNIHAN, DANIEL	12	01/30/83
SAULNIER, EDWARD	19	01/30/83
GARRETT, MARK	61	01/31/83
OUELLETTE, JACQUELINE	26	05/13/84
TRAINOR, DANIEL	42	05/13/84
ALVARADO, WILLIAM	65	08/26/84
HARDY, OSMOND	17	01/26/86
RODDEN, WILLIAM	6	01/26/86
WATSON, EDWARD	30	01/26/86
CORTHELL, FREDERICK	43	03/15/87
GLEED, SCOTT	48	03/15/87
MAZZA, ALBERT	35	03/15/87
MOSES, JOHN	40	03/15/87
POORE, STEVEN	29	03/15/87
ROGERS, F.CARL	45	03/15/87
IANNALFO, STEPHEN	20	09/28/87
DAWKINS, LANCE	49	03/20/88
DEKEON, GEORGE	62	03/20/88
MEKALIAN, DAVID	58	03/20/88
MELANSON, GARY	53	03/20/88
MALONE, PAUL	72	05/01/88
CURRIER, KAREN	4	02/21/93
SMITH, TODD	11	02/21/93
BARONE, LEONARD	1	01/09/94
ROGERS, ROBERT	37	01/09/94
SULLIVAN, JODY	34	01/09/94
HILCHEY, RONALD	32	01/29/95
MCDONALD, DANIEL	21	01/29/95
MEARS, WILLIAM	54	01/29/95
BARBIERI, JOHN	57	09/24/95
MILLER, WILLIAM	25	09/24/95
PROULX, BRIAN	7	09/24/95
SPERO, JOHN	9	09/24/95
SURETTE, JEFFREY	56	09/24/95
BENEDETTI, JOSEPH	69	04/07/96

PATROL OFFICER	ID Number	Date of Hire
LAMBERT, CRAIG	75	05/17/96
SCHARNECK, SEAN	38	05/17/96
COOPER, GUY	5	07/27/97
CULBERT, DONALD	13	07/27/97
MORIARTY, DENNIS	23	07/27/97
O'CONNELL, WILLIAM	18	07/27/97
RODGERS, STEPHEN	76	07/27/97
DOHERTY, STEPHEN	84	02/08/98
ROGERS, MICHAEL	94	02/08/98
ZIMINSKI, SCOTT	81	02/08/98
ARRIAGA, CARLOS	50	02/15/98
POWELL, LANCE	8	02/15/98
COX, DAVID	51	10/18/98
COTREAU, JAMES	83	01/31/99
FOGARTY, GLENN	91	01/31/99
HOWELL, THOMAS	66	01/31/99
LITTLE, JOHN	92	01/31/99
BODDY, PAUL	73	12/06/99
DURAND, PENNY	3	12/06/99
FOGARTY, ANDREA	24	12/06/99
GREENWOOD, SONNY	71	12/06/99
PORTALLA, BRETT	27	12/06/99
PEARL, JASON	55	07/30/00
PISTONE, ROBERT	47	07/30/00
WOODMAN, MATTHEW	39	07/30/00
GRIFFIN, DANIEL	15	10/20/02
MILLER, HARRY	10	10/20/02
CIAMPA, ANTHONY	16	10/19/03
GIOIA, JAMES	14	10/19/03
LYNCH, KEVIN	90	10/19/03
SARFDE, GARRETT	15	10/19/03
DURKEE, ADAM	33	12/14/03

RESERVES	ID Number	Date of Hire
ANDREWS, BRADLEY	108	06/24/01
PRIDDY, DOREEN	107	06/24/01
CHASE, GLEN	110	06/24/01
GATELY, JOSEPH	109	06/24/01
GUERTIN, TODD	100	06/24/01
STEINER, JASON	102	06/24/01

AUXILIARY

TROCKI, DANIEL
YOUNG, ADAM
WOODWORTH, KELLY
KARAMPATOS, PHILLIP
DAWN LYNCH
RAY HARMS
SEAN MURPHY
CRAIG STEIBER
JOSEPH FOLEY
SAMUEL LUCHSHYN
RYAN ROBICHAUD
ANDREW VITTORIA

Date of Hire

FEBRUARY 2001
NOVEMBER 2002
NOVEMBER 2002
NOVEMBER 2002
FEBRUARY 2003
MAY 2003
MAY 2003
MAY 2003
OCTOBER 2003
OCTOBER 2003
OCTOBER 2003
OCTOBER 2003

DEPARTMENTAL ASSIGNMENTS

Police Chief

Alan R. DeNaro

Deputy Police Chief

Robert Gariepy

Internal Affairs

Captain Donald Thompson

Police Secretary

Wendy Duff

Administrative Assistant

Patricia Noonan

Custodians

Alan Beckford Steven Iuele

Administrative Division

Captain Kim Parolisi
Officer Jacqueline Quellette

Mechanics

Antonio Chasse
Michael DeCelle

Clerks

Beth-Ann Cesati
Kathleen Patterson
Maureen Gove

Patrol Division

Captain Alan Ratte

Supervising Officers

Captain Gerald Brown

Lieutenant Kevin Dorr	Sergeant Clifford Demeritt
Lieutenant Anthony Haugh	Sergeant Victor Pellot
Lieutenant Joseph Florent	Sergeant Michael Wrenn
Lieutenant William Leeman	Sergeant Brian Smith
	Sergeant John Rosario

Training Officer

Sergeant David Currier

Patrol Officers

Michael Defeo	Craig Lambert
Lawrence Newman	Guy Cooper
Paul Petit	Donald Culbert
Mark Garrett	Dennis Moriarty
Daniel Trainor	William O'Connell
William Rodden	Stephen Rodgers
Frederick Corthell	Stephen Doherty
Scott Gleed	Michael Rogers
Albert Mazza	Scott Ziminski
Steven Poore	Carlos Arriaga
F. Carl Rogers	Lance Powell
Stephen Iannalfo	David Cox
David Mekalian	Thomas Howell
Todd Smith	Glenn Fogarty
Jody Sullivan	James Cotreau
Leonard Barone	Brett Portalla
Ronald Hilchey	Sonny Greenwood
Daniel McDonald	Paul Boddy
William Mears	Penny Durand
William Miller	Matthew Woodman
John Spero	Robert Pistone
Jeffery Surette	Jason Pearl

Traffic Safety Officers

Officer Joseph Spero
Officer Edward Watson
Officer George Desjardins

Community Police Unit

Sergeant Brian Smith

Officer Timothy Donovan Officer Andrea Fogarty
Officer Paul Malone Officer John Little

School Resource Officer

Officer Sean Scharneck

Dare/Great Officer

Officer William Alvarado

Property & Evidence / Gun Permits

Detective Edward Saulnier

Animal Control

Helen Borelli Richard Boynton

Academy Recruits

James Gioia
Anthony Ciampa
Garrett Sarfde
Adam Durkee

Detective Division

Captain Donald Thompson

Criminal Investigations

Sergeant Dana Burrill
Detective George Dekeon
Detective Lance Dawkins

Narcotic Investigations

Sergeant John Arahovites
Detective Gary Melanson
Detective Robert Rogers
Detective Brian Proulx

Juvenile Investigations

Detective Osmond Hardy
Detective John Moses

Domestic Violence

Detective Joseph Benedetti
Clerk Jean Walker

Vice / Sex Offenders

Detective Karen Currier

Court Liaison Officer

Detective Merton Howard

Police Personnel Changes 2003

Personnel Retired

Date of Retirement

- 1.) Patrol Officer Michael Defeo
- 2.) Patrol Officer Gene Huberdeau
- 3.) Patrol Officer Albert Mazza
- 4.) Detective Daniel Moynihan
- 5.) Patrol Officer Jacqueline Ouellette
- 6.) Patrol Officer Paul Petit
- 7.) Patrol Officer Daniel Trainor
- 8.) Animal Control Richard Boynton
- 9.) Animal Control Helen Borelli

03/22/03
06/20/03
10/31/03
12/31/03
12/31/03
10/09/03
06/30/03
12/31/03
04/11/03

Personnel Newly Hired

Date of Hire

- 1.) Patrol Officer Kevin Lynch
- 2.) Patrol Officer James Gioia
- 3.) Patrol Officer Anthony Ciampa
- 4.) Patrol Officer Garrett Sarfde
- 5.) Patrol Officer Adam Durkee

10/19/03
10/19/03
10/19/03
10/19/03
12/14/03

Personnel Resignation

Date of Resignation

- 1.) Patrol Officer Daniel Griffin
- 2.) Patrol Officer Brett Portalla
- 3.) Patrol Officer Michael Rogers

05/01/03
06/04/03
09/20/03

Died in the Line of Duty

Patrol Officer William Rodden

05/20/03

Civilian Roster

<u>Name</u>	<u>Position</u>	<u>Date of Hire</u>
Wendy Duff	Police Chief Secretary	04/22/1986
Patricia Noonan	Administrative Assistant	03/02/1982
Beth Cesati	Records Clerk	01/16/1996
Maureen Gove	Records Clerk	10/22/1985
Kathleen Patterson	Records Clerk	07/06/1988
Jean Walker	Domestic Violence Office Advocate	07/01/1997
Helen Borelli	Animal Control	08/30/1985
Richard Boynton	Animal Control	05/26/1987
Antonio Chasse	Mechanic	01/19/1993
Michael DeCelle	Mechanic	12/26/2000
Alan Beckford	Custodian	05/03/1999
Steven Iuele	Custodian	07/12/1999

Departmental Personnel

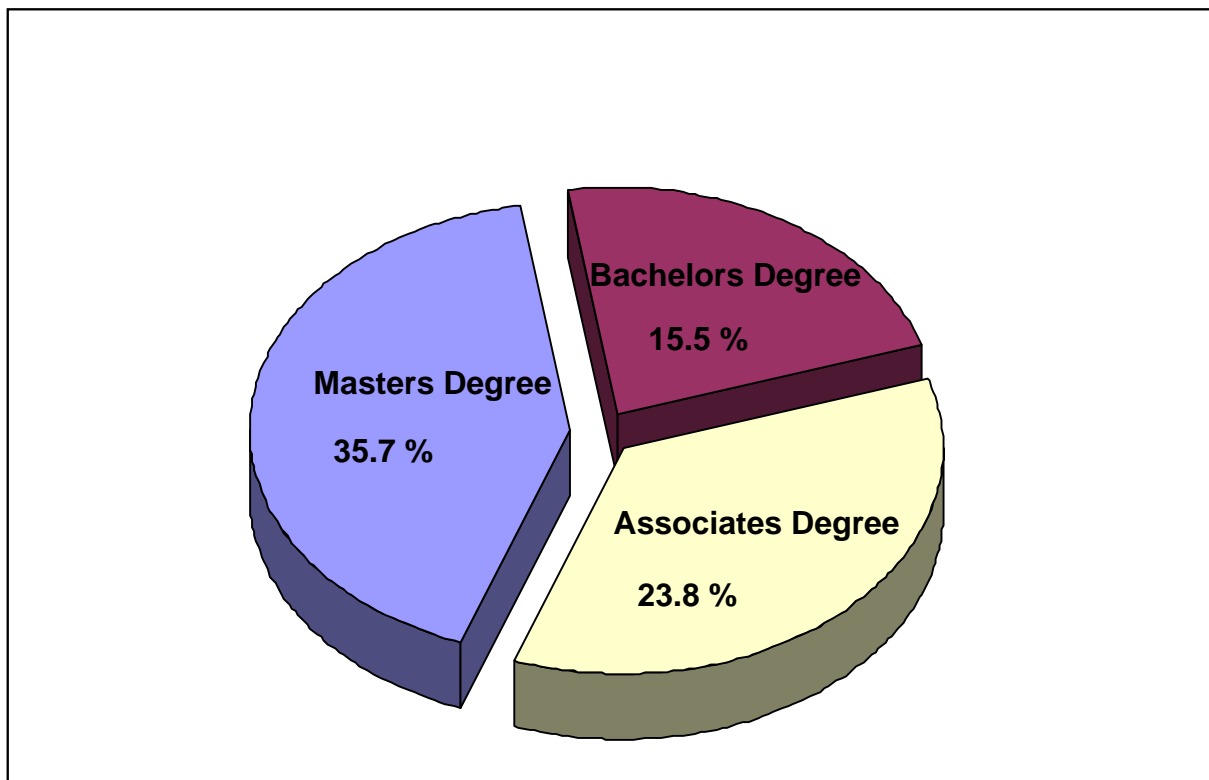
The diversity of incidents, which the Police are expected to handle, points out the need for employment of quality personnel. No single skill defines a good police officer. He or she must be able, for example, to investigate a crime, to intervene and resolve an emotionally ridden in a personal conflict, to assist an injured or ill person, to control traffic, and last but not least, to prudently enforce the law.

Policing contrary to many occupations often requires the capability to exercise cool, sophisticated judgments in delicate and dangerous situations, and to render split second decisions in rapidly changing situations.

State Law requires that Police Officers be United States Citizens, have no felony convictions, and possess the necessary physical, psychological, and moral capabilities to function in a law enforcement capacity. A candidate must also pass an extensive hiring process, which includes a written test, physical and psychological examinations and a thorough background investigation.

Inherent in the department's selection process, is a commitment to equal employment opportunity for Women and minorities. The recruiting, hiring, and retention of a diverse work force are an important element in our strategic planning process. Above all is our firm commitment to hiring, training, and retaining the best possible personnel to serve the citizens of the City of Haverhill. We are proud of our success in this important endeavor.

Highest Educational Level Attained

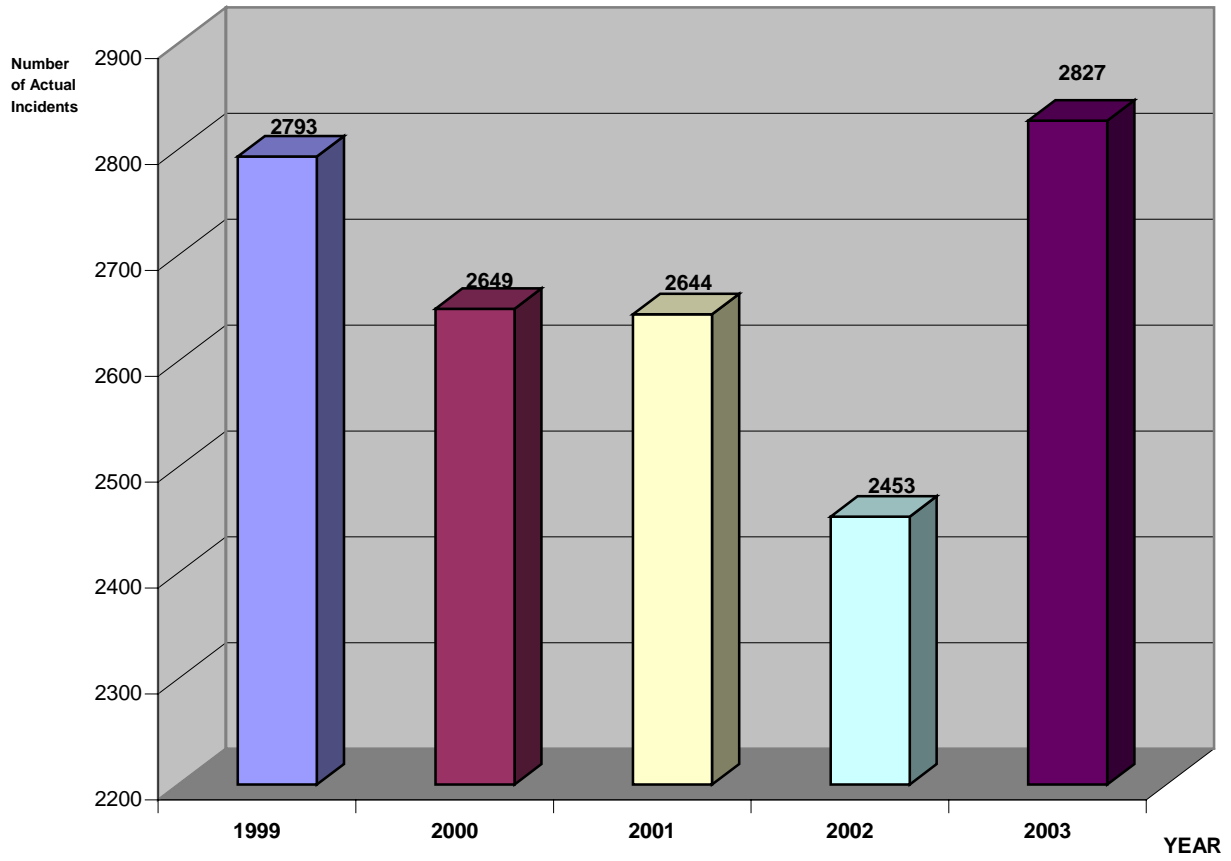


2003 UCR PART 1 OFFENSES

OFFENSE	PERCENT CHANGED	NUMBER CHANGED	2002* YTD	2003 YTD	2002 CLEARED	2003 CLEARED
CRIMINAL HOMICIDE	-50%	-1	2	1	2	0
RAPE	+333%	35	15	50	8	8
ROBBERY	+14%	6	43	49	9	18
ASSAULT	+13%	114	897	1011	256	478
BURGLARY	+16%	112	610	722	7	28
LARCENY/THEFT	+5%	24	638	662	21	36
VEHICLE THEFT	+17%	84	248	332	6	2
TOTALS	+15%	374	2453	2827	309	570

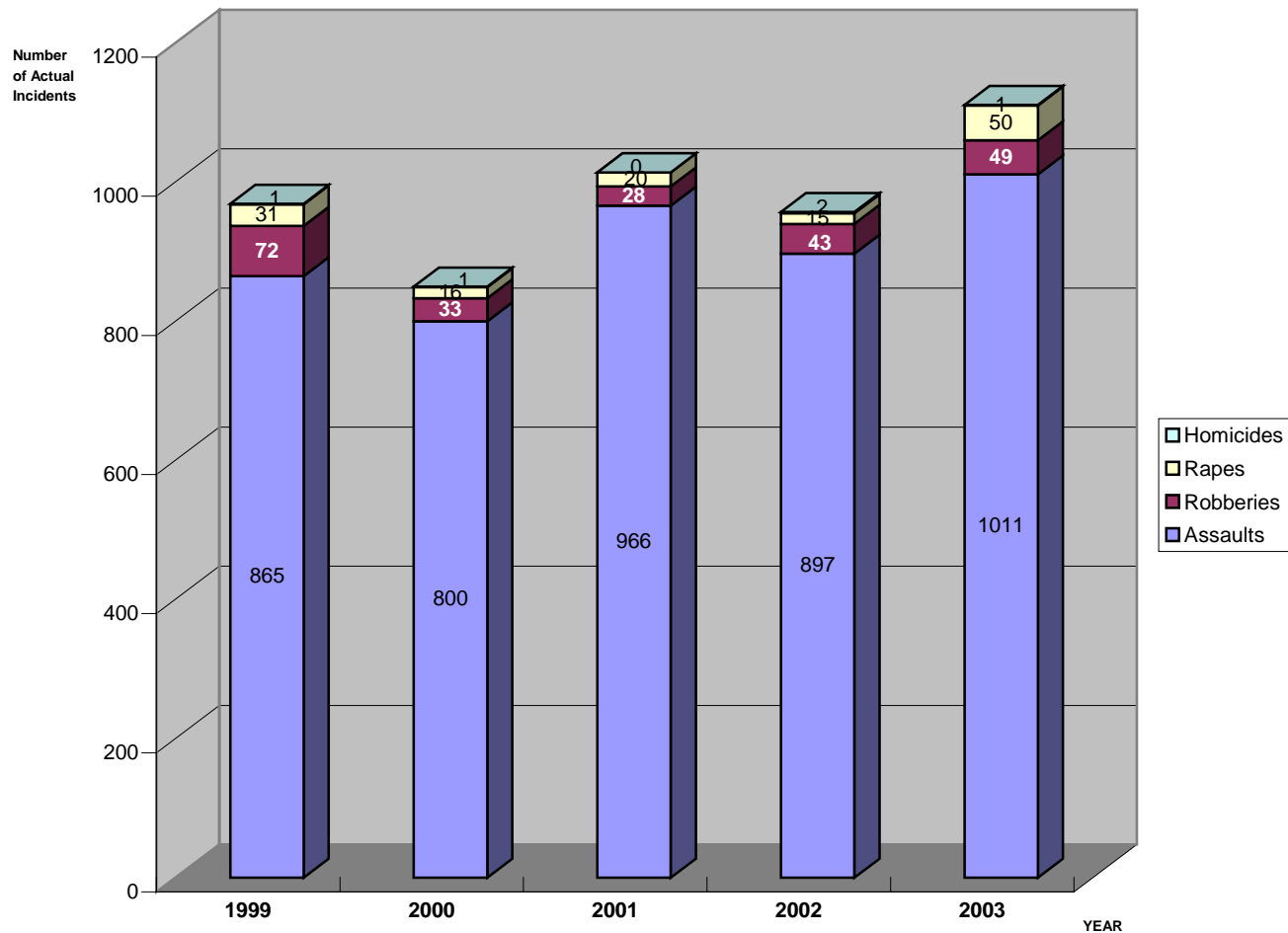
* Please note: As corrections and updates are made to criminal investigations these numbers may change as compared to last years annual report

**HAVERTHILL POLICE DEPARTMENT
TOTAL PART ONE OFFENSES**



In 2003, there was a 15% increase in actual Part One Index Crimes from 2002 figures.

VIOLENT CRIME COMPARISON
(Homicide, Robbery, Forcible Rape, Assaults)



There was a 16 % increase in violent crimes in 2003.

2003 ARRESTS

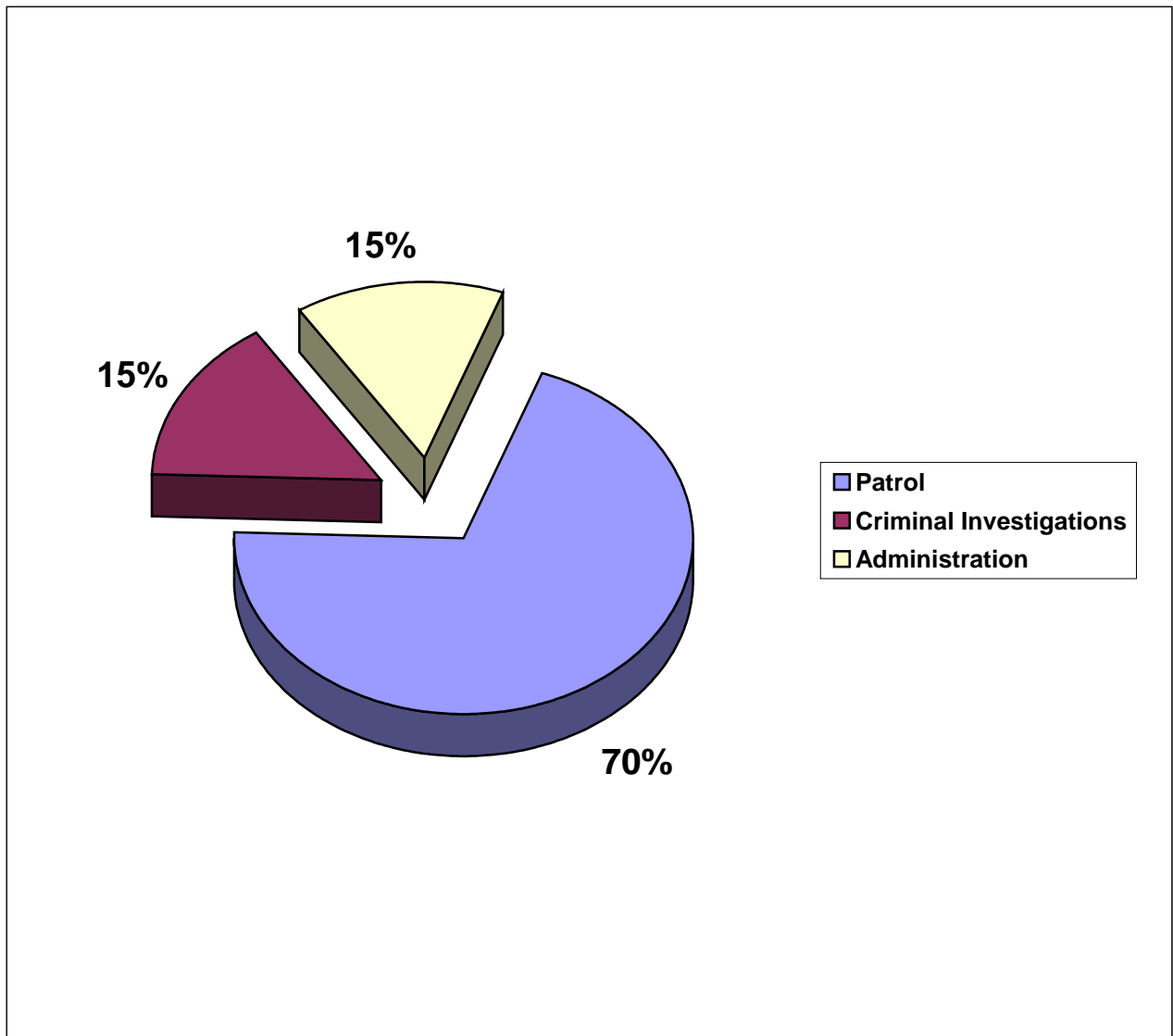
Month	Adult Male	Adult Female		Juvenile Male	Juvenile Female		Monthly Total
January	79	18		6	4		107
February	72	18		2	1		93
March	112	21		7	5		145
April	89	15		8	2		114
May	96	24		16	5		141
June	101	29		6	8		144
July	95	38		3	5		141
August	117	31		3	5		156
September	104	26		2	6		138
October	86	18		13	5		122
November	90	29		16	2		137
December	74	15		4	1		94
Yearly Totals	1115	282		86	49		
Total	Adult	1397		Juvenile	135		1532

In 2003 there was a 24.3 % increase in Arrests.

2003 Calls for Service

Call Type	Count	Percent
GENERAL SERVICE	8094	21.05%
DISTRUBANCE CALLS	5234	13.61%
MV VIOLATIONS	4200	10.92%
ALARMS	4074	10.60%
TRAFFIC ACCIDENTS	2284	5.94%
ARRESTS/PC	1696	4.41%
TRAFFIC DUTIES	1669	4.34%
MEDICALS	1404	3.65%
LARCENIES	1337	3.48%
RESTRAINING ORDERS	1083	2.82%
VANDALISM	996	2.59%
911 HANG-UP	840	2.18%
B&E/BURGLARY	777	2.02%
PROPERTY CALLS	702	1.83%
JUVENILE CALLS	662	1.72%
MISC. CRIMES	556	1.45%
DOMESTIC DISTURBANCES	424	1.10%
REC MV	414	1.08%
ASSIST OTHER AGENCIES	319	0.83%
HAZARD CONDITIONS	312	0.81%
DOMESTIC A&B	300	0.78%
ANIMAL REPORTS	272	0.71%
A&B	137	0.36%
ARSON/FIRES	98	0.25%
DEATHS/SUICIDES	76	0.20%
ROBBERIES	53	0.14%
RAPE REPORTS	43	0.11%
SEARCH WARRANTS	11	0.03%
Total Calls for Service:	38449	

2003 POLICE BUDGET By DIVISION

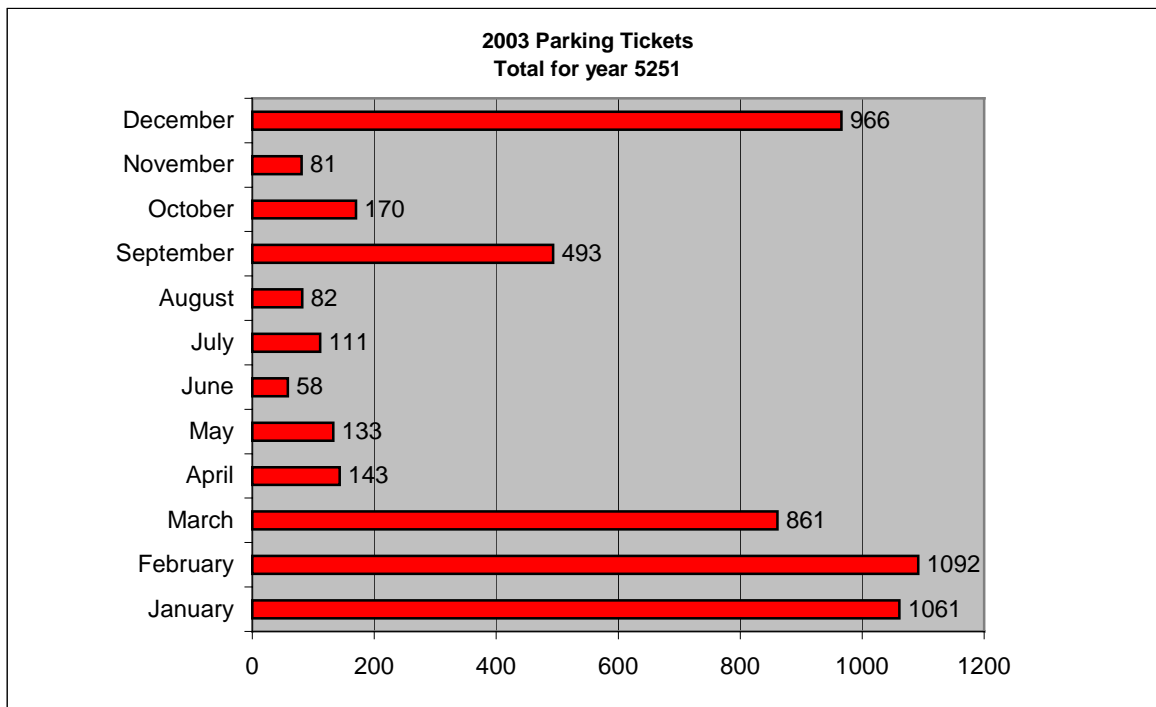
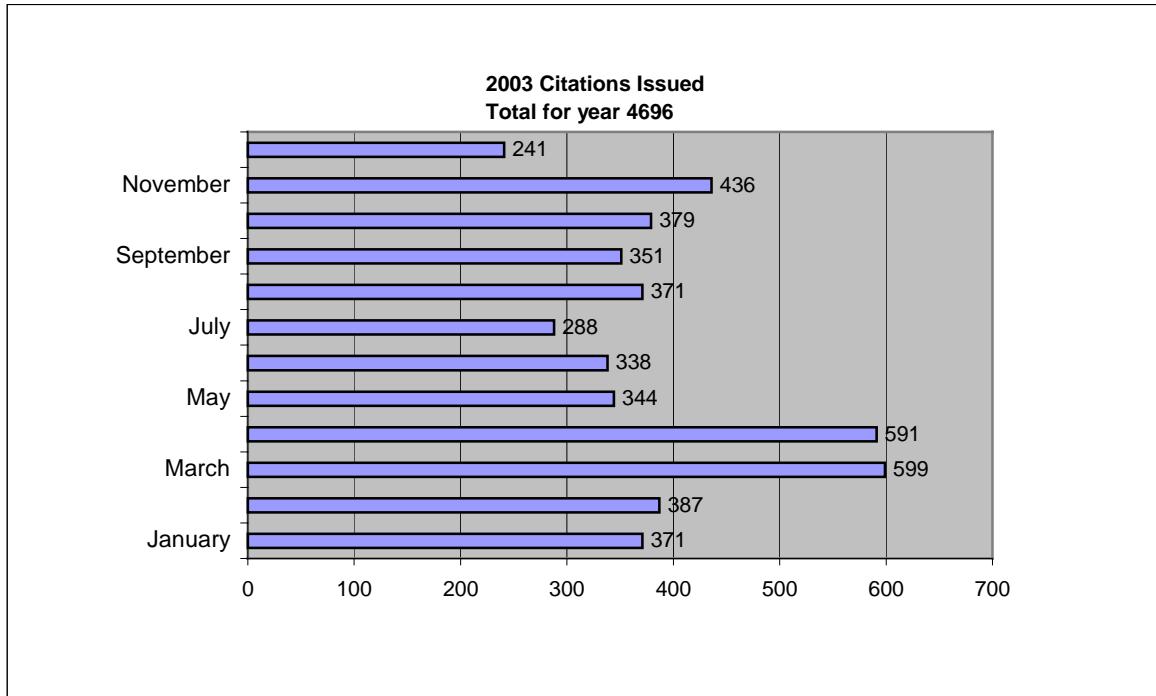


Patrol	4,969,170.00
Criminal Investigations	1,075,342.00
Administration	1,054,302.00
TOTAL	\$7,098,814.00

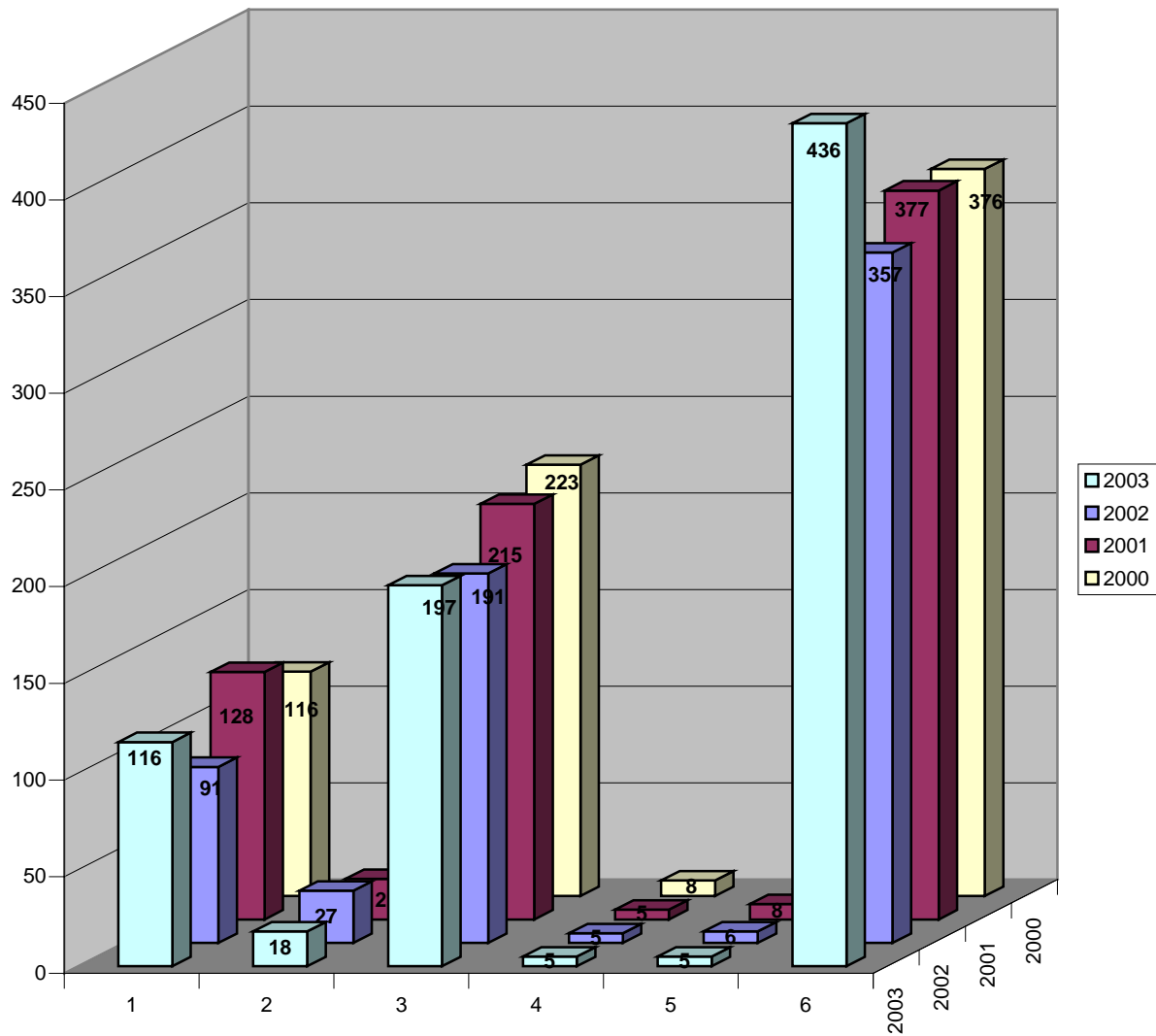
Traffic / Parking Ticket Enforcement

The Haverhill Police Department recognizes the complex traffic related issues present within our community. Recent citizen meeting clearly indicate that "traffic issues" are one of the top concerns for our community.

In 2003, the City of Haverhill received \$ **237,369.00** in fines from traffic enforcement. These fines were collected from District Court hearings as well as payments made to the Registry of Motor Vehicles. An additional \$**86,672.00** was collected from parking tickets. This was an over all **increase of 18.29%** compared to our 2002 figures.



Analysis of B&E's



There was a 13 % increase in B&E / Burglary calls from 2002 to 2003.

RECOVERED PROPERTY TYPE and \$ VALUE

PROPERTY TYPE	2003
CURRENCY	\$4897
JEWELRY/PRECIOUS METALS	\$1750
CLOTHING/FURS	\$400
LOCALLY STOLEN MOTOR VEHICLES	\$48100
OFFICE EQUIPMENT	\$1600
TELEVISIONS, RADIOS, ETC.	\$2599
FIREARMS	\$0
HOUSEHOLD GOODS	\$2475
CONSUMABLE GOODS	\$855
MISCELLANEOUS	\$1834
TOTAL	\$64,510

OFFENSES AND VALUE of STOLEN PROPERTY

CLASSIFICATION	NUMBER of ACTUAL OFFENSES REPORTED	\$ VALUE of PROPERTY STOLEN
ROBBERY	49	\$16,786
Burglary / B&E	716	\$616,406
Pocket Picking	2	\$715
Purse Snatching	6	\$898
Retail Theft	41	\$3,231
Theft from Auto	330	\$215,684
Bicycle Theft	70	\$14,822
Theft from Building	64	\$62,163
Theft from Coin Operated Machine	1	\$1,000
All Other Thefts	451	\$972,968
Motor Vehicle*	323	\$2,451,435
TOTAL OFFENSES and PROPERTY VALUE STOLEN	2053	\$4,356,108
* TOTAL INCLUDES: STOLEN LOCALLY/RECOVERED LOCALLY STOLEN LOCALLY/RECOVERED ELSEWHERE STOLEN ELSEWHERE/RECOVERED LOCALLY		

RECORDS

Supervisor Patricia Noonan

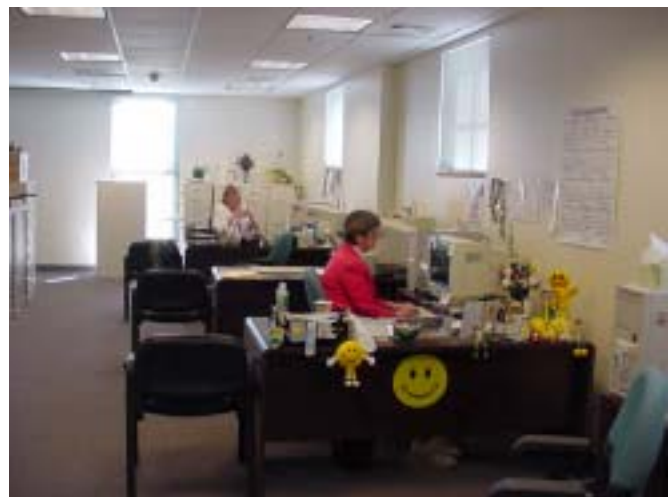
Email – pnoonan@haverhillpolice.com

Main phone no. (978) 373-1212 Ext. 197

Hours of operation: Monday to Friday - 8:00 a.m. to 4:00 p.m.

The Records Section is a service support unit within the Administrative Services Bureau. The objective of this section is to provide services to all other units of the Haverhill Police Department. Section staffing consists of a Records Manager, one Records Supervisor, and three Records Technicians. The section maintains paper copies, microfilm archives, and a computerized database of all crime and arrest reports, citations, motor vehicle actions, and other departmental reports. Information is provided by telephone, mail, and in person at the public counter.

Another of the Administrative Services Bureau support sections in the Police Department is the Fiscal Services Section. This section includes the Payroll and Purchasing Unit. The duties and responsibilities of the members of this section include the development of the annual budget, the preparation of the employee payroll, and the processing of the department's purchases and expenditures. The members of this section work closely with members of various sections of the City's Finance Department on a regular basis.



COMMUNICATIONS

The Haverhill Police Department Communications Center is located on the main floor of the police station.

The Communications Center is a state of the art emergency operations center equipped with modern technological equipment. This equipment includes a Computer-Aided Dispatch (CAD) System, a computerized Motorola Zetron two-way radio system, and a computerized phone system.

The Public Safety Dispatchers receive emergency and non-emergency phone calls, enter information on the computer consoles, and communicate by voice or by computer with police units in the field. Fire and ambulance calls received are transferred to the Haverhill Fire Department.

Call 9-1-1 for emergencies. Emergency calls are crimes in progress, crimes just occurred (in which the suspect can be apprehended immediately), serious injuries and any other life-threatening situations.

If you have a choice of using an ordinary home or business telephone and not a cellular phone, please do so. Calling 9-1-1 from a home or business phone will connect you immediately to the correct police department.

Use 978-373-1212 for non-emergency calls. These are non-life-threatening situations and disturbances such as loud music or loitering. Non-emergency calls also include reports for crimes, which did not just occur; crimes, which you did not witness, and you do not know just when it occurred. Such calls include burglaries, auto thefts, or vandalism, which occurred while you were sleeping or absent.

Officers or appropriate civilian personnel will respond to report calls, but these do not have the urgency associated with injuries or crimes in progress. The CAD system classifies calls into high, intermediate, and low priority according to the need for speed. Response time depends upon the priority of the call and what else is happening in the city at the same time.



PATROL DIVISION (OPERATIONS)

Captain Alan Ratte

Ext. 103

Email – aratte@haverhillpolice.com

Working "in partnership with the community" the Haverhill Police Department patrols approximately 34 square miles and is rapidly growing, providing service to over 60,000 persons.

Currently, patrol officers operate under the zone-policing plan. Officers are assigned to a specific zone (area) for a period of one year. This allows officers the opportunity to become more familiar with problems occurring in their respective areas. Officers are more effective in addressing the community's needs this way. In addition to the improvements to the way we operate, we are also implementing cutting edge technology to help our officers and civilian employees to be more effective.

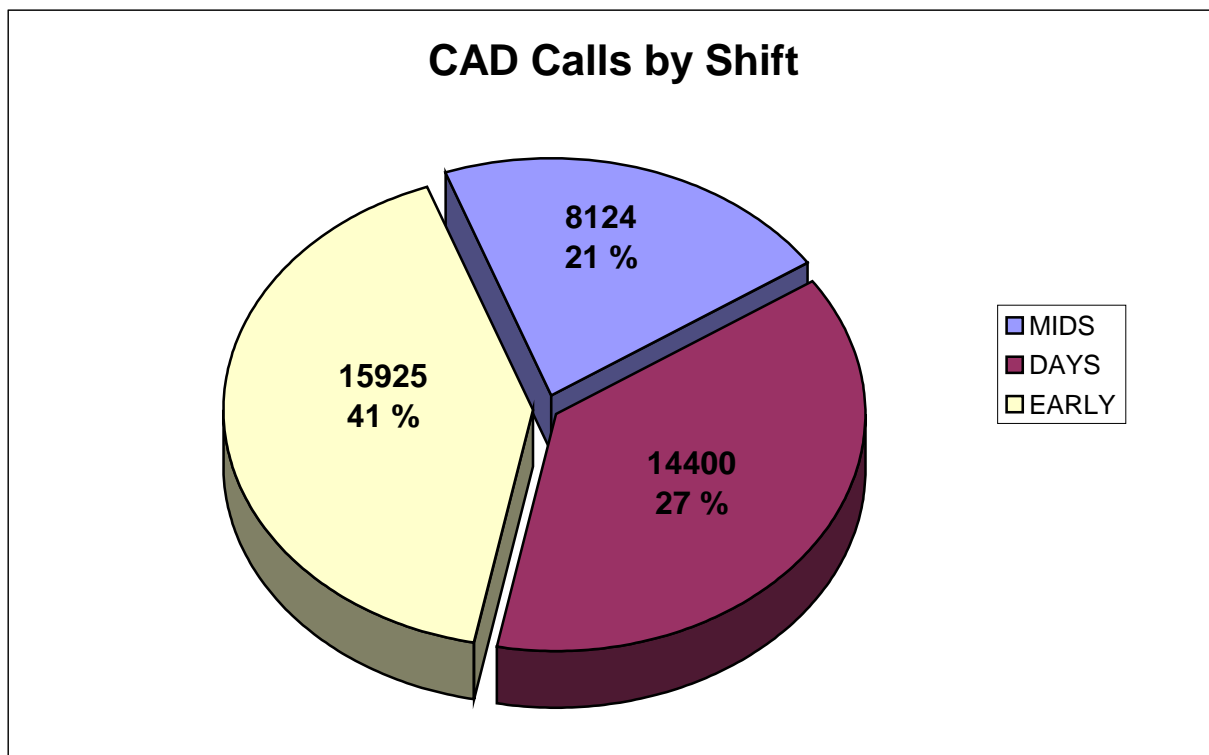
Each police vehicle is equipped with a laptop computer, offering powerful computer software that allows officers to locate addresses, create reports, and receive calls for service. As technology advances, we too will maintain the most state of the art equipment available. We are currently updating our software to make computer operations even more effective. In addition to that technology, several police vehicles are also equipped with moving radar. These additions to our technological tools will contribute to a safer community.

Working as a patrol officer you have the ability to work a wide variety of assignments. Possible assignments include:

- **Field training officer (FTO)**
- **Bike patrol**
- **Vice/Narcotics Investigator**
- **DARE/GREAT Officer**
- **School Resource Officer**
- **Motorcycle/Traffic Officer**

The patrol division is responsible for the immediate emergency and non-emergency response to calls for service within the community. In 2003 officers responded to 38,449 calls for service.

The division is currently staffed with 44 Patrol Officers, 6 Sergeants, 4 Lieutenants, 1 Captain, and 2 Animal Control Officers. The dispatch center is currently staffed with 6 full time police officers. The officers are assigned to all three shifts to handle our communications responsibilities.



Late Night - 0030 to 0830 hrs
Day Shift - 0830 to 1630 hrs
Early Night - 1630 to 0030 hrs

PROFESSIONAL STANDARDS (INTERNAL AFFAIRS)

Captain Donald Thompson

Ext. 148

Email – dthompson@haverhillpolice.com

MAINTAINING PROFESSIONAL INTEGRITY

It is crucial for the community to have confidence in the Police Department. The Internal Affairs function of the Haverhill Police Department is important for the maintenance of professional conduct. The integrity of a law enforcement agency depends on the personal ethics and discipline of each employee.

It is the policy of the Haverhill Police department to promptly investigate allegations of misconduct or wrong doing by Department members and to take appropriate action as to discipline, policy change, or exoneration.

The Department encourages citizens to bring forward legitimate complaints regarding misconduct by employees. It also recognizes that malicious and false accusations are sometimes made. Nevertheless, all allegations must be properly investigated so as to ensure the integrity of the department and our employees. This is accomplished through an internal system of investigation and review founded on objectivity, fairness, and justice.

The department investigated 24 against employees in 2003. It should be noted that some internal investigations involve the alleged violation of several department rules, policies or procedures. Findings for each rule violation are included below:

DEFINITIONS OF DISPOSITIONS

Unfounded: The investigation indicated that the act(s) did not occur or that it failed to involve members of the department.

Exonerated: The act(s) alleged did occur, but the act(s) are justified, lawful and proper.

Substantiated: The investigation disclosed that there is sufficient evidence to clearly prove the allegations made in the complaint.

Unsubstantiated: The investigation failed to discover sufficient evidence to clearly prove or disprove the allegations made in the complaint.

Misconduct not based on original complaint: The investigation revealed the act(s) of misconduct that occurred were not contained or alleged in the original complaint.

Policy Failure: A flaw in the contents of a policy or something omitted from the policy caused the officer to act or react in such a way, which is deemed to be the cause of the incident.

INTERNAL AFFAIRS REPORT

SOURCE OF COMPLAINT

Citizen Complaint	20
Police Agency Complaint	4

TOTAL: 24

DISCIPLINARY ACTION

Counseling	0
Oral Reprimand	0
Written Reprimand	0
Suspension	2
Separation from Service	0
Demotion	0

TOTAL: 2

SEX OF COMPLAINT

Male	11
Female	9
Police Agency Complaint	4

TOTAL: 24

DISPOSITION OF CASES

Unfounded	5
Exonerated	1
Sustained	2
Not Sustained	14
Pending	2

TOTAL: 24

AGE OF COMPLAINANT

Under 18	1
18-25	3
26-35	6
36-45	4
46 and over	5
Unknown	1

TOTAL: 20

INVESTIGATION DIVISION

Captain Donald Thompson

Ext. 148

Email – dthompson@haverhillpolice.com

Sergeant Dana Burrill

Ext. 149

The Investigation Division consists of Detectives who work as plainclothes investigators, gathering facts and collecting evidence for criminal cases, which occur within the city of Haverhill. The detective bureau has several different functions within the department. These crimes range from criminal mischief (vandalism) to murder. The detectives are assigned reports that have been taken by the patrol officers. They then do the follow-up investigations, which include, but are not limited to interviewing witnesses, victims, and possible suspects. They are trained to use several valuable tools to assist their investigation such as search warrants, evidence collection, interviewing techniques and surveillance equipment. Additionally, they examine records, observe the activities of suspects, file cases with the district attorney's office and participate in raids or arrests. The ultimate goal is the apprehension and prosecution of criminals as well as the recovery of stolen property.

The detective bureau also works as a liaison with other police departments to assist with criminal intelligence. This information is then passed on to the patrol officers in order to keep each officer up to date on the current crime trends and active criminals.

The Mission of the Investigations division is to provide prompt, professional investigative services, solve crimes, and to reduce the risk of future crimes through a problem solving approach. The investigations division continues developing and coordinating the integration of technology to prevent and solve crimes within the community. The integration of technology is not limited to divisional needs, but rather a broad based department-wide approach.

SPECIAL INVESTIGATIONS UNIT (NARCOTICS)

Sergeant John Arahovites

Ext. 160

E

The special investigations unit is responsible for enforcement of narcotics and vice related offenses. We also have an officer assigned to the Regional Drug Enforcement Administration Narcotics Suppression Program. Additionally, we have officers assigned who work periodically with neighboring jurisdictions, as well as the Sheriff's office and the State Police. This unit has been very successful in addressing lower level narcotics dealers operating within the City.

Investigations are sometimes long in duration and involve the utilization of the latest investigative methods and technologies. Emphasis is placed on working cooperatively with other law enforcement organization to thwart criminal enterprise along with the seizure of narcotics and assets derived from ill-gotten gains. In 2003 the special investigations unit was responsible for making **175 arrests**, serving **11 search warrants**, seizing **27 weapons**, and confiscating **\$ 14,361** dollars in narcotics related monies.

The unit is also responsible for the enforcement of vice related offenses that include prostitution, pornography, gambling, and lewd conduct. By working closely with other city departments and the community, the special investigations unit strives to ensure the high quality of life for all the residents of Haverhill. In 2003 officers made **37 arrests for prostitution**.



CRIME ANALYSIS

Crime Analysis is defined as a set of systematic, analytical processes directed at providing timely and pertinent information relative to crime patterns and trend correlations to assist the operational and administrative personnel in planning the deployment of resources for the prevention and suppression of criminal activities, aiding the investigative process, and increasing apprehensions and the clearance of cases. Within this context, Crime Analysis supports a number of department functions including patrol deployment, special operations, and tactical units, investigations, planning and research, crime prevention, and administrative services (budgeting and program planning). – Steven Gottlieb et al., 1994, “Crime Analysis: From First Report to Final Arrest.”

The Haverhill Police Department’s Crime Analysis Unit (CAU) currently tracks “preventable crimes” and crimes that lend themselves to series. “Preventable crimes” are those, which are thought to be preventable or deterred by a marked police unit patrolling the city. The crimes and associated arrests tracked by the CAU are: Robbery, Burglary (Residential, Commercial, Vehicle), Thefts from Vehicles, Commercial Grand Thefts, Auto Theft, Auto Recoveries, Weapons and Narcotics Violations, Possession of Burglary Tools, Receiving Stolen Property, Sex Crimes, and Vandalism.

The mission of the Haverhill Police Department’s Crime Analysis Unit is to provide timely, accurate, informational support to line operations and investigators; to maintain an accurate crime and suspect database which facilitates quality analysis; and to produce and disseminate timely publications on crime series, patterns, trends, and offenders which will lead to the identification, arrest and successful prosecution of criminals. The CAU also provides administrative support in terms of producing staff reports, working on projects involving other city departments, and assisting in personnel scheduling. The Unit is comprised of a full-time crime analyst.

The HPD-CAU engages in three types of crime analysis:

- **Tactical crime analysis:** An analytical process that provide information used to assist operations personnel (patrol and investigative officers) in identifying specific and immediate crime trends, patterns, series, sprees and hotspots, providing investigative leads, and clearing cases. Analysis includes associating criminal activity by method of the crime, time, date, location, suspect, vehicle, and other types of information.
- **Strategic:** Concerned with long-range problems and projections of long-term increases or decreases in crime (crime trends). Strategic analysis also includes the preparation of crime statistical summaries, resource acquisition, and allocation studies.
- **Administrative:** Focuses on provision of economic, geographic, or social information to administration.

The Unit works closely with Operations and Criminal Investigations in the identification of hot spots and determines the best course of action to prevent additional incidences.

PROSECUTION

Central District Court of Essex County

The prosecution officer has two essential functions. One is that of liaison between the court system and the police department. The second function is to assist the District Attorney's Office with the preparation of our criminal cases for court.

The prosecution officer coordinates the appearance in court of all officers required to testify. All cases that either go through the pre-trial process or trial in district court are reviewed by this officer. All criminal arrest reports and evidence is gathered for delivery to the District Attorney's office so that charges may be filed in a timely manner.

In 2003 **1,532** persons were arrested on a variety of felony, misdemeanor, and municipal ordinance violations, this represents a **24.3 % increase** over 2002 arrests. **135** juvenile cases were either referred to family court or a juvenile diversion program.



YOUTH SERVICES

Youth Services Unit Supervisor
Captain Alan Ratte – Ext. 103

Email – aratte@haverhillpolice.com

The Haverhill Police Department Youth Services Unit focuses on youth related issues affecting the city of Haverhill through education and enforcement services. Our Youth Services Unit includes the (DARE) Drug Abuse Resistance Education, the (GREAT) Gang Resistance Education and Training, (SRO) School Resource Officer programs and Juvenile Investigations. These programs are delivered by a dedicated staff of sworn police officers at school sites throughout Haverhill.

If you would like to contact one of our Officers, please call **(978) 373-1212**

DARE/GREAT Officer [DARE America Web Page](#)

William Alvarado – Ext. 169

School Resource Officer [National Association of School Resource Officers](#)

Sean Scharneck – Haverhill High School – (978) 374-5747

Juvenile Investigators / School Resource Officer

Ozzie Hardy - Whittier Vo-Tech – Ext. 165

Jack Moses - Whittier Vo-Tech – Ext. 166



COMMUNITY POLICING

Sergeant Brian Smith
Ext. 168

The Haverhill Police Department is dedicated to working with citizens toward identifying and resolving community problems. The Community Policing Team consists of a Sergeant and four Police Officers. The goal of this unit is to utilize the Community Oriented Policing philosophy by providing the necessary tools to eliminate or reduce crime through educational programs and enforcement.

In 2003, the New England Community Police Partnership recognized the Community Policing Team. The award was given for having the best crime prevention and outstanding community oriented policing program for a community with over 30,000 residents.

Whether you're a homeowner, business owner, apartment manager or resident, the Community Police Team strives to provide programs and services that positively impact our citizen's quality of life, as well as reinforce the strengths and needs of neighborhoods.

The Community Police Team serves as pro-active problem solvers. They utilize team building, community resources and numerous programs to solve neighborhood and business issues. Current programs include; Neighborhood Watch, Home and Business Security Surveys, T.R.I.A.D.-- Senior Citizen Partnership, Apartment manager meetings, and miscellaneous Crime Prevention Presentations.

If you have an ongoing problem in your neighborhood or business, contact the Community Policing Team.



Animal Control Officer

(978) 374-1215

The Police Department employed two full time civilians to handle our animal control investigations. Animal Control Officers cover the City seven (7) days a week and regularly handle barking dog complaints, animal bite investigations, vicious dog investigations and stray animals.

The ACO handled 2,215 calls for service and boarded 188 animals over the past year. ACO Helen Borrelli retired in June after 19 years of service to the City. ACO Richard Boynton also retired in December of 2003 after 17 years of service to the City.

The city has recently hired a new ACO, Michelle Hamel. Michelle is currently attending a state certified animal control school.

<u>Month</u>	<u>Calls</u>	<u>Animals Picked Up</u>	<u>Returned to Owner</u>	<u>SPCA</u>	<u>Adopted</u>
January	239	15	11	0	2
February	134	9	6	3	0
March	227	19	13	2	0
April	165	16	11	2	1
May	185	23	20	1	1
June	263	13	11	1	1
July	223	21	11	4	3
August	205	24	13	7	0
September	258	14	10	4	0
October	126	7	4	1	2
November	108	7	6	1	0
December	72	10	7	3	0
Totals	2215	188	123	29	9